

2025 PAYROLL SCHEDULE

Pay Period	Pay Period		Time Sheet Due Date	Holidays	Pay Day
	Start	End			
1	12/15/24	12/28/24	12/27/24*		01/02/25
2	12/29/24	01/11/25	01/12/25	1/1 : New Year's Day	01/16/25
3	01/12/25	01/25/25	01/26/25	1/20 : MLK Day	01/30/25
4	01/26/25	02/08/25	02/09/25		02/13/25
5	02/09/25	02/22/25	02/23/25	2/17 : Presidents' Day	02/27/25
6	02/23/25	03/08/25	03/09/25		03/13/25
7	03/09/25	03/22/25	03/23/25		03/27/25
8	03/23/25	04/05/25	04/06/25		04/10/25
9	04/06/25	04/19/25	04/18/24*		04/24/25
10	04/20/25	05/03/25	05/04/25		05/08/25
11	05/04/25	05/17/25	05/18/25		05/22/25
12	05/18/25	05/31/25	06/01/25	5/26 : Memorial Day	06/05/25
13	06/01/25	06/14/25	06/13/25*		06/18/25
14	06/15/25	06/28/25	06/29/25		07/03/25
15	06/29/25	07/12/25	07/13/25	7/4 : Independence Day	07/17/25
16	07/13/25	07/26/25	07/27/25		07/31/25
17	07/27/25	08/09/25	08/10/25		08/14/25
18	08/10/25	08/23/25	08/24/25		08/28/25
19	08/24/25	09/06/25	09/07/25	9/1: Labor Day	09/11/25
20	09/07/25	09/20/25	09/21/25		09/25/25
21	09/21/25	10/04/25	10/05/25		10/09/25
22	10/05/25	10/18/25	10/19/25		10/23/25
23	10/19/25	11/01/25	11/02/25		11/06/25
24	11/02/25	11/15/25	11/16/25	11/11 : Veterans' Day	11/20/25
25	11/16/25	11/29/25	11/30/25	11/27, 11/28: Thanksgiving Day + The Day after Thanksgiving	12/04/25
26	11/30/25	12/13/25	12/14/25	12/25 : Christmas Day + The Week after Christmas	12/18/25

Timecard hours are due by 5pm on Sundays following the end of a pay period

*Timecards due by NOON this day due to Holidays

The week between Christmas and New Years is paid Holiday if your role and responsibilities allow